

Key Tag Order Form



Please mark or fill in your responses below.

When finished, please save to your computer and email back as an attachment.

1. Quantity

250 500 1000 1500 2500 3000 5000 10000

Other amount: _____

2. Key Tag Shape Please select a key tag shape from the dropdown box.

I have a stripe "card swipe" scanner.

3. Logo

All key tag artwork should be of the highest quality and resolution possible, preferably around 300 dpi. We accept PDF, EPS, TIFF, JPEG, PSD, and AI file formats. Please submit your logo with your order unless previously submitted to ABC Financial.

4. Text

There are up to three lines of text available on the back of any key tag shape. What is typically used for this space is an address, phone, number, web address, facility hours and/or card replacement fee.

first line

second line

third line

5. Barcode Number

The default barcode starting number is your ABC Financial club number, followed by "100000." Barcodes can be alphanumeric, combining a series of letters, words, and numbers. Let us know if you have a particular number you would like to start with.

Default barcode _____

Custom barcode: _____

6. Shipping Address

Attention to:

Street Address:

Suite/Apt number:

City:

State:

Zip:

Before orders are produced, a proof will be sent to you for approval through AssureSign.

It is highly recommended that this proof is printed and tested to be sure the barcode works with your scanners.

Once the proof is approved, you should have your key tags in 10-12 business days.

Default shipping method is UPS Ground, expedited shipping must be requested.

Rush production of orders can be processed for a minimum \$100 fee and higher shipping rates.

Rush orders are produced and shipped UPS Ground within three business days after proof approval.

